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ORD 1275-67
1 March 1967

MEMORANDUM FOR: Executive Officer, DD/S&T

**SUBJECT: Request for Additional Space in the
Ames Center Building**

1. When you and [] visited ORD to survey space requirements earlier last month, maximum effective utilization of space available was the primary theme of the discussions in which Mr. Chapman and [] also participated. These discussions were preliminary to presenting to you our request for additional space. This request is necessitated largely by the progress being made in our Analysis Division and the IPRD facility. Research and procurement programs are now in their early stages of completion, and contractor and user activity is expanding and will continue. The increase in contractor space is incident to the systems and machine maintenance requirements necessary to the shakedown of the new equipment and to the continued tailoring and operation of the systems in the research for which the IPRD concept was approved. In addition to the contract operators, maintenance and program personnel, we estimate that at least [] different contractors will spend [] man-days per month in our area working with ORD people and equipment on software-and hardware-oriented contracts in our Analysis Division.

2. In addition, as the systems and interfaces are smoothed out, new techniques will be applied to solve the many problems involved in intelligence analysis. As this capability increases more and more analysts will be involved in discussions with ORD people and will work with the computer and ancillary systems. Physical proximity to the programming and operating consoles will be required at that time.

3. In order to meet these requirements we are tightening up in other areas and utilizing the space thus obtained for meeting some of our needs. However, the space made available in this manner is

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not sufficient to handle the total requirement. (The attached charts show the occupancy pattern which is designed for immediate use with the current floor plan. We understand that changes in the current floor plan will require negotiation with the building owner, his air conditioning engineer, GSA, the Agency architect, and the Real Estate and Construction people).

4. The current occupancy rate for professional personnel as shown on the attachment ranges from [] per person in the Radio Physics Division to [] per person in the Biological Sciences Division. This does not include the [] persons who are to be assigned to the 1125 sq. feet of additional space which is urgently required.

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5. It is suggested that a portion of the fourth floor at the south end of the building be allotted to ORD. This space has been vacant for some months now and is not currently assigned. It could be immediately utilized by ORD with minor changes (telephone installations, etc.)

6. An early approval of the assignment of this additional space to ORD is requested.

[]
Executive Officer/CRD

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Attachment
As stated

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